

Advisor Agreement Form 2024-25

As the advisor of _____ (club name) for the 2024-25 academic year, I accept this advisor role with full acknowledgement that I am an active participant with this group who is there to guide and share my knowledge and experiences.

I will attend as many club meetings and event as my schedule permits and assist in the following ways:

- Have open communication with the student club officers & members
- Communicate with the Student Life Experience Specialist & Campus Life
- Have an active role in the finances of the club
- Assist with the organization of club events and fundraisers, as needed
- Engage with students outside of the classroom and use your passion for something to inspire others
- Teach leadership & organizational skills that students can take with them into their everyday lives
- Be a liaison between the College as well as outside institutions that may be pertinent to the club
- Have a full understanding of the policies & procedures within the club and the College
- Provide insight and feedback, where warranted
- Assist in the club officer transition process as needed
- Complete CSA (Campus Security Authority) training for Clery. It's a brief, online training.

Advisor Signature

Date

Club Officer/President Signature

Date

This document can be submitted by the Club President or the Club Advisor.

campuslife@lakemichigancollege.edu or in person