# LAKE MICHIGAN COLLEGE BOARD OF TRUSTEES

## Materials for Regular Meeting

April 24, 2012

Submitted to

**Board of Trustees** 

by

Robert Harrison, President

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# AGENDA LAKE MICHIGAN COLLEGE BOARD OF TRUSTEES REGULAR MEETING

#### Napier Avenue Campus April 24, 2012

	6:00 p.m.	
	0.00 p.m.	
Call to Order		

I.	Call	to Order	
II.	Roll	Call	
III.	Sett	ing of the Agenda	
IV.	Min	utes of the March 27, 2012 Regular Board Meetin	ng
V.	Peti	tions and Communications from the Floor	
VI.	A. B.	President's Update Presentations: Special Presentation Student Government & Student Life Activities 3D Demonstration Instructional Services Report Financial Services	Dr. Gabbard Dr. Gabbard Dr. Dempsey Dr. Dempsey
VII.	Old	Business	
VIII.		Business MC/Brandywine Community Schools Machine Tool Programs Collaboration	Dr. Harrison
IX.	Miso	cellaneous	
X	Δdia	nurnment	



# BOARD OF TRUSTEES MINUTES OF THE REGULAR MEETING

#### Napier Avenue Campus March 27, 2012

#### I. CALL TO ORDER

Vice Chair Maysick called the Regular Meeting of the Lake Michigan College Board of Trustees to order at 6:00 p.m. The meeting opened with the Pledge of Allegiance.

#### II. ROLL CALL

Present: Dr. Maysick, Williams, Tomasini, Bergan, Dr. Lindley and Moody

Absent: Truesdell

#### III. SETTING OF THE AGENDA

Vice Chair Maysick added item D: Proposed Rate Increase to the agenda.

#### IV. APPROVAL OF MINUTES

The minutes of the January 24, 2012 Regular Meeting stand as presented.

#### V. PETITIONS AND COMMUNICATIONS FROM THE FLOOR

None

#### VI. PRESIDENT'S UPDATE

Dr. Gabbard introduced the Lady Indian Basketball team who came in second place in Nationals. Additionally, Jason Cooper was awarded the Coach of the Region Award.

Dr. Harrison introduced Raquel Ramirez who provided an update on Early College.

#### INSTRUCTIONAL SERVICES REPORT

Ms. Kellogg highlighted CIS faculty replacement, the new classroom observation process, co-op opportunities for students and the Performing Arts Department Spelling Bee participation.

#### FINANCIAL SERVICES

Mr. Zakrzewski provided the Financial Services report as of February 29, 2012.

#### VII. OLD BUSINESS

None

#### VIII. NEW BUSINESS

#### Radde Committee Recommendation

The Bernard C. Radde Distinguished Service Award is named in honor of the late Dr. Bernard C. Radde, who served as a member of the Lake Michigan College Board of Trustees for 25 years. It is presented annually to an individual or individuals who have advanced the cause of Lake Michigan College and higher education.

The Board of Trustees announced that the recipients of the 2012 Bernard C. Radde Distinguished Service Award are Greg and Marian O'Niel.

#### **Date for Budget Hearing**

In order to meet the requirements of Act 2 of the Public Acts of 1986, as amended, "Truth-In-Taxation," a public hearing to receive testimony and discuss the millage rate for the 2012-13 fiscal year is necessary. In March, the Board of Trustees approved an estimate that anticipates the need to levy the full authorized millage of 2.00, and as may be modified by the provisions of Section 31 of the Constitution of the State of Michigan (Headlee Amendment). The hearing is to be immediately followed by the regular meeting of the Board of Trustees.

#### ACTION

It was recommended that the public hearing on the proposed 2012-13 Lake Michigan College operating budget be tentatively set for 6:00 p.m. on Tuesday, June 26, 2012, at the Lake Michigan College Mendel Center on Napier Avenue, Benton Harbor.

MOTION by Mr. Moody, supported by Ms. Tomasini, to set the public hearing on the proposed 2012-13 Lake Michigan College operating budget for 6:00 p.m. on Tuesday, June 26, 2012, at the Lake Michigan College Mendel Center on Napier Avenue, Benton Harbor, as presented.

ROLL CALL VOTE: Yeas: Dr. Maysick, Williams, Tomasini, Bergan, Dr. Lindley and Moody

Neas: none

Absent: Truesdell

#### APPROVED

#### B- and D-Wing Roof Replacement

Lake Michigan College proposed replacement of the B- and D-Wing roofs. These roofing surfaces are approximately twenty-five years old and have reached the end of their serviceable life. This continues the roof replacement work already completed on the A- and C-Wing roofs. The project will replace 31,400 square feet of the Napier Avenue building roofing with energy efficient reflective roofing.

Bid advertisements were placed in our local newspapers including The Herald Palladium, The South Bend Tribune, and The South Haven Tribune. Bid documents were also available in the Builders and Traders Exchange, Kalamazoo, Michigan; Builders Exchange, Grand Rapids, Michigan; Construction News Service of Michigan, Wyoming, Michigan; and MHC/ReproMAX, Kalamazoo, Michigan.

Construction bids were received from the following firms:

<u>Supplier</u>	<u>Bid Amount</u>
Modern Roofing, Inc.	\$457,564
Dorr, MI	
Mikalan Roofing, Inc.	\$452,900
Zeeland, MI	
Great Lakes Systems, Inc.	\$408,300
Jenison, MI	

#### **ACTION**

It was recommended that the Board of Trustees accept the low bid of Great Lakes Systems, Inc., Jenison, Michigan in the amount of \$408,300 for the replacement of the B- and D-Wing roofs.

MOTION by Dr. Lindley, supported by Mr. Moody, to accept the low bid of Great Lakes Systems, Inc., Jenison, Michigan in the amount of \$408,300 for the replacement of the B- and D-Wing roofs, as presented.

ROLL CALL VOTE: Yeas: Williams, Tomasini, Bergan, Dr. Lindley,

Moody and Dr. Maysick

Neas: None

Absent: Truesdell

#### APPROVED

#### **Tuition Increase**

Lake Michigan College recommended the following tuition schedule effective fall semester.

# Tuition & Fee Schedule - FY12, FY13 Fiscal Year 2013

Fiscal Year 2013		<u>FY12</u> <u><b>FY13</b></u>		
Tuition + Fees:				
Tuition - In District	\$	116.00	\$	122.00
Tuition - In State	\$	157.00	\$	167.00
Tuition - Out of State	\$	194.00	\$	208.00
Tuition - International	\$	209.00	\$	224.00
rulion - international	Ф	209.00	Þ	224.00
Tuition:				
Tuition - In District	\$	81.00	\$	83.00
Tuition - In State	\$	122.00	\$	128.00
Tuition - Out of State	\$	159.00	\$	169.00
Tuition - International	\$	174.00	\$	185.00
Fees:				
General Academic Fee	\$	13.00	\$	13.00
Facilities Fee	\$	10.00	\$	12.00
Technology Fee	\$	10.00	\$	12.00
Student Activity Fee (restricted use)	\$	1.00	\$	1.00
Student Senate Campus Fund (restricted use)	\$	1.00	\$	1.00
	\$	35.00	\$	39.00
Direct Credit Tuition:				
In District	\$	35.00	\$	37.00
In State	\$	47.00	\$	49.00

#### **ACTION**

It was recommended that the Board of Trustees approve the tuition increase, as presented.

MOTION by Mr. Moody, supported by Dr. Lindley, to approve the recommended tuition increase, as presented.

ROLL CALL VOTE: Yeas: Bergan, Dr. Lindley, Moody, Dr.

Maysick, Williams and Tomasini

Neas: None

Absent: Truesdell

**APPROVED** 

#### IX. <u>MISCELLANEOUS</u>

#### X. ADJOURNMENT

MOTION by Mr. Bergan, supported by Mr. Moody, to adjourn the Regular Meeting of the Lake Michigan College Board of Trustees at 6:45 p.m.

VOICE VOTE

APPROVED

/ksl