



**LAKE MICHIGAN<sup>®</sup>**  
**C O L L E G E**

**BOARD OF TRUSTEES**

**Materials for Regular Meeting**

**Bertrand Crossing Campus**

**May 20, 2014**

*Submitted to Board of Trustees*

*by*

*Dr. Robert Harrison*

TABLE OF CONTENTS

	Page
Agenda.....	3
Minutes of the April 22, 2013, Regular Board Meeting .....	4-9
<b>President's Report</b>	
A. President's Update.....	10
1.	
<b>New Business</b>	
A. Enology and Viticulture LLC.....	12
B. Board Member Retirement.....	14

**AGENDA**  
**LAKE MICHIGAN COLLEGE**  
**BOARD OF TRUSTEES REGULAR MEETING**  
**BERTRAND CROSSING CAMPUS**  
**May 20, 2014**  
**6:00 p.m.**

- I. Call to Order
- II. Roll Call
- III. Setting of the Agenda
- IV. Minutes of the April 22, 2014 Regular Board Meeting
- V. Petitions and Communications from the Floor
- VI. **President's Reports**
  - A. President's Update..... Dr. Robert Harrison
    - Presentation—Bertrand Crossing Update..... Ms. Barbara Craig
    - Presentation—Baccalaureate Planning Team..... Dr. Sarah Dempsey
  - B. Financial Services Report ..... Ms. Kelli Hahn
  - C. Instructional Services Report.....Dr. Dempsey
  - D. Student Services Report ..... Dr. Clint Gabbard
- VII. **New Business**
  - A. Enology and Viticulture LLC..... Dr. Harrison
  - B. Board Member Retirement..... Dr. Harrison
- VIII. Miscellaneous
- IX. Adjournment

**LAKE MICHIGAN COLLEGE  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
April 22, 2014  
6:00 p.m.**

**I. CALL TO ORDER**

Vice Chair Bergan called the Regular Meeting of the Lake Michigan College Board of Trustees to order at 6:00 p.m. The meeting opened with the Pledge of Allegiance.

**II. ROLL CALL**

Present: Ms. Truesdell, Mr. Small, Dr. Lindley, Ms. Williams, Mr. Bergan,  
Absent: Dr. Maysick, Ms. Tomasini

**III. SETTING OF THE AGENDA**

Item D Economic Development Grant Submission was added to the agenda.

**IV. APPROVAL OF MINUTES**

The minutes of the March 25, 2014 Regular Board Meeting were approved as presented.

**V. PETITIONS AND COMMUNICATIONS FROM THE FLOOR**

Community member and Lake Michigan College student, Mr. Ray Kirkus expressed his concern over the No Smoking policy to take effect July 1, 2014. He questioned how it was decided to implement the smoking ban across the entire campus. Mr. Kirkus stated that not every person owns a car in which to smoke, and was concerned about the level of exposure to the odor that students will have to endure in the classroom. Mr. Kirkus asked the Board to reconsider the campus-wide smoking ban, and to instead offer a designated common smoking area.

Mr. Kirkus's concerns were taken under advisement by the Board.

**VI. PRESIDENT'S REPORT**

Dr. Harrison asked Dr. Gabbard to introduce the new Resident Assistants for Beckwith Hall. They are *Carolina Brito, Chris Flournoy, Brandi Schoenborn, Sydney Schaub, Jessica Solis, and Brandon Yenchus*. Dr. Gabbard also introduced the new Beckwith Hall Director: Matt Krebda.

**FINANCIAL SERVICES REPORT**

Ms. Hahn provided the Financial Services report as of March 31, 2014.

**INSTRUCTIONAL SERVICES REPORT**

Dr. Dempsey reported that 48 Lake Michigan College nursing students have taken the nursing exam with a 96% pass rate, and although the national rates plummeted, Lake Michigan College's rates have not.

**NEW BUSINESS**

**ENOLOGY AND VITICULTURE CONSTRUCTION BID**

At its November 2013 meeting, the Lake Michigan College Board of Trustees approved the renovation of the Upton Telecommunications Center to repurpose the space to better support instructional programs. Funding not-to-exceed \$540,000 was approved for this project for renovation and equipment.

Progressive Architecture and Engineering, Grand Rapids, Michigan has completed design of the Enology and Viticulture production lab and associated storage and aging space and administered project bids. A mandatory pre-bid meeting was held on April 4, 2014. Bid documents were made available at the area plan houses, and bidding was advertised in the local papers including the Herald Palladium, Grand Rapids Press, Kalamazoo Gazette and the Niles Daily Star.

The following are the results of the four bid packages:

Frederick Construction Inc..... Vicksburg, Michigan	\$244,000.
CPM Construction, Inc..... St. Joseph, Michigan	\$235,935.
Fiskars Incorporated..... St. Joseph, Michigan	\$228,000.
Pearson Construction Company, Inc..... Benton Harbor, Michigan	\$215,000.

**ACTION:**

The College Administration recommended that the Lake Michigan College Board of Trustees accept the low bid of Pearson Construction Company, Inc., Benton Harbor, Michigan in the amount of \$215,000.

MOTION by Mr. Small, supported by Dr. Lindley, to accept the low bid of Pearson Construction Company, Inc., Benton Harbor, Michigan in the amount of \$215,000.

**ROLL CALL VOTE**

Yeas:	Ms. Williams, Dr. Lindley, Ms. Truesdell, Mr. Bergan, Mr. Small
Neas:	None
Absent:	Ms. Tomasini, Dr. Maysick

**APPROVED**

## **DATE FOR THE BUDGET HEARING**

In order to meet the requirements of Act 2 of the Public Acts of 1986, as amended, "Truth-In-Taxation," a public hearing to receive testimony and discuss the operating budget for the 2014-15 fiscal year is necessary. The hearing is to be immediately followed by the regular meeting of the Board of Trustees.

## **ACTION**

It was recommended that the public hearing on the proposed 2014-15 Lake Michigan College operating budget be tentatively set for 6:00 p.m. on Tuesday, June 24, 2014, at the Lake Michigan College Mendel Center on Napier Avenue, Benton Harbor.

MOTION by Ms. Truesdell, supported by Mr. Small to approve a public hearing on the proposed 2014-15 Lake Michigan College operating budget be tentatively set for 6:00 p.m. on Tuesday, June 24, 2014, at the Lake Michigan College Mendel Center on Napier Avenue, Benton Harbor.

## **ROLL CALL VOTE**

Yeas: Ms. Williams, Dr. Lindley, Ms. Truesdell, Mr. Small, Mr. Bergan

Neas: None

Absent: Dr. Maysick, Ms. Tomasini

## **APPROVED**

## **ENOLOGY AND VITICULTURE PROGRAM CURRICULUM RESOLUTION**

As part of the process for program approval from the Higher Learning Commission, the College must include documentation that its Board of Trustees approves the curriculum for the Enology and Viticulture Program targeted for Fall, 2014.

## **ACTION:**

The Administration recommended that the Lake Michigan College Board of Trustees approve this resolution delegating to the Administration the development and approval of curriculum for the Enology and Viticulture Program.

MOTION by Ms. Truesdell, supported by Dr. Lindley to approve this resolution delegating to the Administration the development and approval of curriculum for the Enology and Viticulture Program.

## **ROLL CALL VOTE**

Yeas: Ms. Williams, Dr. Lindley, Ms. Truesdell, Mr. Small, Mr. Bergan

Neas: None

Absent: Dr. Maysick, Ms. Tomasini

**APPROVED**

Lake Michigan College  
Board of Trustees Resolution  
April 22, 2014

Whereas, Lake Michigan College desires to provide flexible, responsive programming that supports the economic development of the region;

Whereas, the Lake Michigan College Board of Trustees has approved the development and implementation of a new Enology and Viticulture degree program for Fall, 2014;

Whereas, a Program Advisory Committee of industry experts has been appointed and will be providing critical input into the content of the curriculum prior to the next Board of Trustees meeting;

Whereas, the College must comply with the requirements of the Higher Learning Commission of the North Central Association of Colleges and Schools for offering new programs through the Commission's New Program Request process;

Let it therefore be resolved that the Lake Michigan College Board of Trustees delegates its authority for formally conferring its approval, as warranted, for the curriculum of the Enology and Viticulture program, as determined by the faculty at its April 24, 2014 Curriculum Council meeting to the President of the College. This one-time delegation of authority is intended to permit the College to submit a New Program request to the Higher Learning Commission prior to the next scheduled Board of Trustees meeting in order to secure a decision from the HLC prior to the Fall 2014 semester.

Adopted this day, April 22, 2014

Lake Michigan College Board of Trustees

Absent

Dr. David Maysick, Chair

Michael R. Lindley  
Dr. Michael Lindley, Treasurer

Judy Truesdell  
Ms. Judy Truesdell, Trustee

Stephen Small  
Mr. Stephen Small, Trustee

Paul Bergan

Mr. Paul Bergan, Vice Chair

Absent

Ms. Mary Jo Tomasini, Secretary

Renee Williams  
Ms. Renee Williams, Trustee

Robert Harrison  
Dr. Robert Harrison, President



**EDA GRANT SUBMISSION**

The College is reviewing improvements needed to the Napier Avenue Campus and is identifying funding sources for these potential improvements.

**ACTION:**

The Administration recommends that the Lake Michigan College Board of Trustees approve the EDA resolution delegating to the Administration the development and submission of an Economic Development Administration (EDA) grant application.

MOTION by Dr. Lindley, supported by Ms. Truesdell to approve this resolution delegating to the Administration the development and approval of curriculum for the Enology and Viticulture Program.

ROLL CALL VOTE

Yeas: Ms. Williams, Dr. Lindley, Ms. Truesdell, Mr. Small, Mr. Bergan

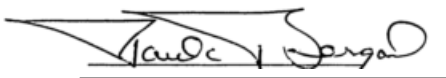
Neas: None

Absent: Dr. Maysick, Ms. Tomasini

**APPROVED**

VII. **ADJOURNMENT**

MOTION by Dr. Lindley, supported by Ms. Williams, to adjourn the Regular Meeting of the Lake Michigan College Board of Trustees at 6:15 p.m.



Paul Bergan  
Board of Trustee - Vice Chair

## A. PRESIDENT'S REPORT

### **Bertrand Crossing Update**

Tonight *Barbara Craig* will provide an update on the Bertrand Crossing Campus.

*Dr. Sarah Dempsey* will recognize the Baccalaureate Planning Team at tonight's meeting. The team includes:

*Sarah Dempsey*, VP of Instruction (Chair)  
*Leslie Kellogg*, Dean of Career and Workforce Education  
*Chris Spradlin*, Dean of Arts & Sciences  
*Chad Dee*, M-TEC Operations Manager  
*Steve Karsten*, Energy Production Technology Faculty  
*Ken Flowers*, Technology Faculty/Department Chair  
*Joe Zwiller*, Business Faculty  
*David Blumberg*, Advisor  
*Gloria Winn*, Instructional Designer  
*Melissa Emery*, Baccalaureate Project Manager

### **2014 Commencement**

Four hundred seventy three graduates received degrees in thirty five areas of study and in fifteen certificate programs. Countries that were represented at the ceremony included Australia, Bosnia, Brazil, Canada, China, Germany, Ghana, Ireland, Kenya, Malawi, Mexico, Nigeria, Panama, Peru, Philippines, Portugal, Samoa, South Korea, Sweden, Vietnam, Zambia, Zimbabwe, and the USA. The states represented were Georgia, Indiana, Minnesota, North Carolina, Ohio, Texas, and Michigan, with twenty-three counties and over fifty high schools.

*Caroline Army*, LMC pre-diagnostic medical sonography student performed the National Anthem, and The Tritones performed the afternoon's musical selection. The Tritones music group consists of LMC students *Ivan Akansiima*, *Chris James*, and *Brandon Yenchus*.

LMC student *Kally Carr* was selected to deliver today's commencement address titled *Why Not Me?* Kally graduated from Lake Michigan College with an Associate in Business Administration degree with highest honors.

In addition to LMC's graduating students, the following award recipients were also recognized:

- *Emily Foster* - Bernard C. Radde Distinguished Service Award
- *Dr. Mark Kuriata* - Clarence Beckwith Distinguished Alumni Award
- *Valerie Huber* - Clarence Beckwith Distinguished Alumni Award
- *Brenda Kniebes* - Alumni Service Award
- *Dr. Susan Lentz* - Alumni Service Award

Our thanks go to the Commencement Committee *Pam McVay*, *Rebecca Steffen*, *Hannah Aubin*, *Sara Skinner*, *Jennifer Jacobs*, *Keith Bearup*, *Todd Blake*, and *Mike Nadolski*. Additionally, recognition goes to LMC's staff and representatives of Mendel Center Operations, Conference and Event Services, and Facilities Management, as well as staff and student volunteers for their superb graduation preparations.

## **ENOLOGY & VITICULTURE, LLC**

**ENOLOGY AND VITICULTURE LLC**

The College Administration will present a recommended action at tonight's meeting.

## **BOARD MEMBER RETIREMENT**

## **BOARD MEMBER RETIREMENT**

The Board will take action on the proposed retirement of Board Trustee Ms. Williams at tonight's meeting.